

MINUTES OF MEETING (MOM)

The meeting of Anti Ragging Committee (ARC) held on 28.08.2023 at 3:00 pm in the Board Room of institute campus.

The following members were present for the meeting:

S. No.	Names	Positions
1.	Dr. Chetan Khemraj Lanjewar, Director	Chairperson,
2.	Dr. Ishwar Singh Khari, Associate Professor	Member
3.	Mr. Dhananjay Singh Yadav, Assistant Professor	Member Secretary
4.	Dr. Rana Santosh Kumar Singh, Parents	Member
5.	Mr. Rupendra Sharma, Parents	Member
6.	Mr. Sushant Kumar, Student Representative	Member
7.	Mr. Anant Kushwah, Student Representative	Member
8.	Mr. Ashwani Bara, AO, Non Teaching	Member
9.	Mr. Bijendra Singh, Warden, Non Teaching	Member

Agenda of the Meeting

1. Approval of the previous meeting minutes dated 26.10.2022
2. To review ARC annual report on academic session 2022-23
3. Action Plan for academic year 2023-24
4. Cases reported and resolved
5. Any other point with permission of chair

Deliberations and Decisions' taken

At the start of the meeting chairman welcomed honorable members of the anti ragging committee and presented the above agenda which was discussed in details.

1. Approval of the previous meeting minutes dated 26.10.2022

The minutes of the previous meeting were read by the chairperson of the committee and approved by the all ARC members.

2. To review ARC annual report on academic session 2022-23

- During the academic session 2022-23, the institute reported no incidents.
- Displayed posters, along with the rules and regulations of Anti-Ragging, in various areas across the college, including notice boards, departments, common rooms,

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canteen, library, and hostels, to raise awareness among students about Anti-Ragging.

- Hostel wardens and squad members were entrusted with the additional responsibility of conducting night checks in the hostels, canteen, and other key areas on a rotational basis.
- The squad members regularly monitored the CCTV footage.
The members showed their satisfaction on it.

3. Action Plan for academic year 2023-24

- Conduct Anti-Ragging sessions during student orientation, focusing on prevention, legal implications and reporting mechanisms.
- Ensure 24/7 monitoring of critical areas (e.g., hostels, canteens, common rooms) through CCTV cameras to detect any incidents of ragging.
- Hostel wardens and squad members will conduct surprise checks during the night in hostels, canteens, and other key areas on a rotational basis.
- Train the anti-ragging squad members to respond effectively to complaints and incidents.
- Maintain a strict zero-tolerance policy towards ragging, with immediate disciplinary action against offenders.

The committee approved the action plan after detailed discussions.


4. Cases reported and resolved

The institution maintained safe environments throughout the year with no incidents are reported. The members applauded for the efforts.

5. Any other point with permission of chair

No other points were discussed during the meeting.

Meeting concluded with vote of thanks by the Member Secretary


Mr. Dhananjay Singh Yadav
Member Secretary
Copy To:

1. All ARC Members
2. Director
3. IQAC Director
4. HOD
5. All Notice Board
6. Office File


Dr. Chetan Khemraj Lanjewar
Chairperson

Director
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