



Mangalmai Institute of Engineering & Technology

AN INSTITUTION OF MANGALMAI FOUNDATION TRUST

Campus : 8, Knowledge Park-II, Greater Noida (U.P.)
email: info@mangalmai.org

Ph. : 0120-2328400, 2328401
Website: www.mangalmai.org

Ret. No. MIET/D.O./2023-24/02082023/015

Date: 02/08/2023

OFFICE ORDER

Subject: Reconstitution of Internal Complaints Committee- Reg.

In pursuance of AICTE (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, Internal Complaints Committee (ICC) is constituted as under to deal with the complaints relating to Sexual harassment at work place.

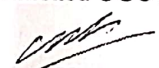
Name	Position	Mobile No.
Dr. Shraddha Chaudhary	Chairperson	9811352222
Representative of Faculty Members		
Dr. Sanjay Pachauri	Member Secretary	9058279966
Ms. Shweta Chauhan	Member	9897837066
Representatives of Non Teaching Staff		
Ms. Neelam Sharma, Girls Hostel Warden	Member	9315238945
Mr. Ashwani Bara, AO	Member	9958566800
Representative of NGO		
Ms. Indu Goel, Unnati Sangathan, Chief Advisor	Member	9555490403
Representatives of Students		
Ms. Neha Yadav, B.Tech (CS), 1 st Year	Member	8400170034
Mr. Sundram Kumar (CS), 2 nd Year	Member	8809445142
Mr. Naman Saluja (CS), 3 rd Year	Member	9650224442

On receipt of a complaint ICC shall conduct preliminary enquiry so as to ascertain the truth of the allegations by collecting the documentary evidence as well as recording statements of any possible witnesses including the complainant. ICC shall then submit the preliminary enquiry report to Director/Disciplinary Authority along with all the original documents adduced during the preliminary enquiry proceedings. In case the allegations are not in the nature of sexual harassment, ICC may refer such complaints to the Grievance Redressal cell.

Where sexual harassment occurs as a result of an act or omission by any third party or outsider, ICC shall take all steps necessary and reasonable to assist the affected person in terms of support and preventive action.

ICC shall comply with the procedure prescribed in the aforementioned UGC Regulations 2015 and Sexual Harassment Act for inquiring into the complaint in a time bound manner.

If ICC concludes that the allegations made were false, malicious or the complaint was made knowing it to be untrue or forged or misleading information has been provided during the inquiry, the complainant shall be liable to be punished as per the relevant provision of the aforementioned UGC Regulations 2015.


Dr. Chetan Khemraj Lanjewar
Director
Mangalmai Institute of Engineering & Technology
Mangalmai Institute of Engineering
& Technology, Gr. Noida

