

Date: 13.11.2023

MINUTES OF MEETING

Minutes of the 18th Meeting of the IQAC Held in the Board Room on Monday i.e. 13th November 2023 at 10:30 AM

The following Members are present:

S. No.	Names	Positions
1.	Prof (Dr.) Yuvraj Bhatnagar	Chairperson-Head IQAC
2.	Mr. Dhananjay Singh, Assistant Professor	IQAC Coordinator
3.	Dr. Riya Sapra, Associate Professor	Member, Internal Teacher
4.	Dr. Ishwar Singh, Associate Professor	Member, Internal Teacher
5.	Ms. Monika Mann, Assistant Professor	Member, Internal Teacher
6.	Mr. Abhishek Sharma, Head T & P Cell	Member, Internal Senior AO
7.	Mr. Bhupendra, TPO	Member, Internal Senior AO
8.	Mr. Ram Yadav, Accountant	Member, Internal Senior AO
9.	Mrs. Shikha Mangal, Mangalmay Foundation Trust	Member, Management Representative
10.	Mr. Ashok Gupta, Rotary Club, Noida	Member, Local Society Representative

The 18th meeting of IQAC was held on 13th November 2023 in the Board Room at 10.30 AM.

The Chairman IQAC presided the meeting and welcomed all the present members. The Chairperson of the IQAC commences the proceedings of the meetings after confirming the quorum of the meeting.

Agenda of the Meeting

Item Numbers	Particulars
Item no. 18 (1)	Confirmation of minutes of 17 th meeting of IQAC held on 14 th August 2023.
Item no. 18 (2)	Action taken report of 17 th meeting of IQAC held on 14 th August 2023.
Item no. 18 (3)	NPTEL and Massive Open Online Courses (MOOC) Courses
Item no. 18 (4)	NAAC accreditation process
Item no. 18 (5)	Activities of committees in accordance with planning document,



Item no. 18 (6)	Placements Status
Item no. 18 (7)	Faculty Wise Course Files.
Item no. 18 (8)	Result Analysis
Item no. 18 (9)	Research and Innovation
Item no. 18 (10)	Utilization of Research Grants available
Item no. 18 (11)	Any other matter with the permission of the chair

Deliberations and Decisions Taken:**Item no. 18 (1) Confirmation of minutes of 17th meeting of IQAC held on 14th August 2023. –**

The IQAC coordinator presented the 17th Minutes of the Meeting and requested all the members to extend their confirmation on the same.

After careful review, there were no further amendments or objections to the minutes as circulated. Therefore, the minutes of the meeting were confirmed as an accurate record of the discussions and decisions made during the session.

Item no. 18 (2) Action taken report of 17th meeting of IQAC held on 14th August 2023–

The ATR of the 17th Minutes of the Meeting were approved by all the present members.

Item no.18 (3) NPTEL and Massive Open Online Courses (MOOC) Courses:

The chairman IQAC has shared the details of NPTEL and online courses adopted by faculty and students, the committee members showed their satisfaction on them.

Item no. 18 (4) NAAC accreditation process :

This agenda was discussed in detail and it was resolved that vital requirements for NAAC accreditation be gone through by all the members



of IQAC and other guidelines from the NAAC official website so that the members be well informed about the various parameters through different academic and administrative activities. The committee members showed their satisfaction on it.

Item no. 18 (5)

Activities of committees in accordance with planning document:

The new guidelines of Anti Ragging Committee/ Grievances Redressal Committee/ Internal Complaint Committee / SC/ST & OBC Committee guidelines have been finalized and approved by all present committee members unanimously.

Item no. 18 (6)

Placements Status:

The placement details for the academic session 2022-23, up to the present date, were presented to all the members. The committee members expressed satisfaction with the placement status for the academic year 2022-23 and appreciated the Placement Cell for their continuous efforts in enhancing student placements.

Item no. 18 (7)

Faculty wise course file:

Since the course allocation has been completed, all concerned faculty members have been advised to prepare their course files for the subjects assigned to them before the commencement of the new session.

The committee discussed and approved the proposal as presented

Item no. 18 (8)

Result Analysis:

The academic performance of the college in session 2022-23 was discussed in meeting. To ensure the student's performance, assignments and quizzes should be given; tutorial classes should be conducted for students with lesser attendance and special care should be provided to weaker students.

The committee discussed and approved the proposal as presented

Item no. 18 (9)

Research and Innovation :

The Research Promotion Policy which is in existence shall be continued for the new session 2023-24 as well. The chairman IQAC suggests to all

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the present members to motivate his/her department faculty members for the research paper writing, book chapter, patent and copy write.

The committee discussed and approved the proposal as presented

Item no. 18 (10)

Utilization of Research Grants available:

The Chairman IQAC has informed the committee members regarding the research/FDP/Conferences/Seminar related proposals received from the respective HODs have been instructed to initiate/ start research projects to utilized research grants received from non-government agencies in the new year 2023-24. The proposal of the same shall be submitted to IQAC by the respective heads soon.

The committee discussed and approved the proposal as presented

Item no. 18 (11)

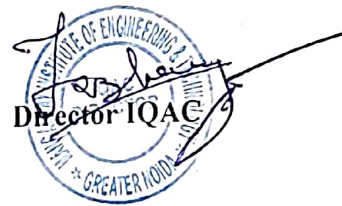
Any other matter with the permission of the chair

No additional points were raised during the meeting.

The date of the 19th meeting will be announced separately along with the agenda of the meeting.



Coordinator IQAC
CC to



Director IQAC

➤ Hon'ble Chairman / All IQAC Members